



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

April 12, 2016

ROLL CALL:

REVIEW OF MINUTES FOR APPROVAL: Minutes of March 8, 2016

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

ASSISTANT MANAGER'S REPORT:

SPECIAL PROJECTS MANAGER REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2016

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Temporary construction access agreement between Peters Township and the Authority at the Donaldson's Crossroads Plant construction site permitting access over Township property subject to conditions
2. Award Bid for sale of 2006 Ford F-350 Utility Truck

ADJOURNMENT:

James J. Miskis, Authority Manager Patricia L. Mowry, Financial Controller	Mark A. Chucuddy, Assistant Manager Donna L. LaManna, Billing Specialist	Gary A. Parks, Special Projects Manager Diane L. Gregor, Administrative Assistant
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REGULAR MEETING

April 12, 2016

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. by the Chairman. Board members present were David G. Blazek, Eric S. Grimm, and Terrence G. Byrne. Also present were Christine Seymour, Solicitor, David A. Coldren, KLH Engineering, Inc., James J. Miskis, Manager, Mark A. Chucuddy, Assistant Manager, Patricia Mowry, Financial Controller. Absent from meeting Michael P. Crall, Rebecca W. Kaminsky, and Romel L. Nicholas, Solicitor.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the March 8, 2016 Board Meeting, with minor corrections.

Moved by, Mr. Byrne, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Terrence G. Byrne, and Eric S. Grimm

VISITORS:

SOLICITOR'S REPORT: Copy on File.

Mr. Nicholas was unable to attend the meeting. Christine Seymour, an associate of Mr. Nicholas, attended the meeting on his behalf and presented his report.

ENGINEER'S REPORT: Copy on File.

Mr. Coldren reported the annual Chapter 94 Waste Load Management reports for both treatment plants were submitted to the PaDEP by March 31.

Mr. Coldren reported the status of Anthony Farms Phase III. The pre-construction meeting was held on March 17, 2016. The construction is anticipated to begin April 4, 2016. KLH will be providing the resident observation services.

Mr. Coldren reported on the Donaldson's Crossroads sewer system interceptor improvements. The proposed project will be completed in two separate phases. The Giant Oaks interceptor and the Oakwood Road interceptor projects. The Giant Oaks interceptor will be completed first with the completion to coincide with completion of the DC WWTP project. The revised schedule was presented. The permit applications are expected to be submitted in May 2016, permits received by September 2016, the LSA grant application will be submitted in October 2016, with construction to begin Spring 2017.

Mr. Coldren reported the status of the DC sewer system CIP Lining project. The bid documents are being advertised for bid, with the opening May 3, 2016. The project will be on the agenda for contract award at the May's Board meeting.

James J. Miskis, Authority Manager
Patricia L. Mowry, Financial Controller

Mark A. Chucuddy, Assistant Manager
Donna L. LaManna, Billing Specialist

Gary A. Parks, Special Projects Manager
Drane L. Gregor, Administrative Assistant

MANAGER'S REPORT: Copy on file.

Mr. Miskis reported the Primrose Preschool was dormant for some time is now moving forward. The Developer will be relocating at their expense a section of the 10- inch diameter Giant Oaks interceptor which traverses the center of the property, as well as an 8-inch collector sewer. As well as installing a parallel 15-inch diameter interceptor, which will not be placed into service until downstream capacity is available.

Mr. Miskis reported on the Rolling Hills Country Club. The property is currently under contract with a Developer. The Developer submitted a Sewer Capacity Availability request, which is the first step in the sewage planning process. Because our determination is that the trunk sewer does not have capacity for the proposed development Sewage Planning Exemption is not available. The Developer will be required to provide full Sewage Planning Modules. The Authority's response to the Capacity Availability request will identify that the treatment plant has capacity, however, there is no capacity in the trunk sewer. The Authority's past practice in similar capacity limiting situations, which have been few, is where there is an existing hydraulic capacity issue, which there is in this case, the Authority contributes to the capacity augmentation through tap-fee reimbursement agreements. Management recommended the practice continue. The Board concurred. Mr. Miskis reported normally a non-refundable application fee to be paid at the time the Sewage Capacity Request is made, however, in this case, the fee is deferred, requiring the application fee be paid at a later date, in part because the fee will be significant, and with the Township's interest in the property the residential development may not proceed very far. Therefore, at this time the fee is not required.

Mr. Miskis reported the status of the Donaldson's Crossroads Treatment Plant Replacement Project. Mr. Miskis recommended approval of GHD's invoices as listed on the capital requisition for construction phase services.

Mr. Miskis reported the General Contractor for the Donaldson's Crossroads Treatment Plant Replacement Project encroached on the Township's property adjacent to the work site on the corner of Oakwood Road and West McMurray Road. The property contained wild tree growth. The Township requested a temporary construction easement with the condition to re-establish a tree buffer at the end of the project.

Motion: To enter into a construction easement with Peters Township for the property located at the corner of Oakwood Road and West McMurray Road

Moved by, Mr. Byrne, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Terrence G. Byrne, and Eric S. Grimm

GHD and Management recommended approval of the Pay Application No. 2 as submitted by the general contractor Kukurin Contracting in the amount of \$113,054.18, and Pay Application No. 1 as submitted by Bronder Technical Services in the amount of \$13,832.10 as listed on the construction requisition.

Mr. Miskis reported on the Donaldson's Crossroads sewer system interceptor improvements. As Mr. Coldren reported the proposed project will now be completed in two separate phases, with the Giant Oaks interceptor being completed first. This will allow for the project to be shovel ready when submitting the LSA grant application in October. Mr. Miskis reported the two important factors to consider in the design of the interceptor are the flat slopes and the depths of the sewer to the rock layer. Considering these two factors other alternatives for design were evaluated. Management recommended and the Board concurred to proceed with the best long-term alternative, which is to replace the existing pipe in the trench. There will be asbestos cement pipe removal and temporary construction easements will need to be obtained.

Mr. Miskis reported he will request a proposal from the General Contract for the Donaldson's Crossroads Treatment Plant Replacement Project to sandblast and make the necessary concrete repairs to the existing concrete culvert located on the site.

Mr. Miskis reported the status of the Valleybrook Interceptor cured-in-place lining project. Oakdale Construction completed the excavation repair to the broken pipe and lining, and the Contractor completed lining of all the segments. Management recommended payment in the amount of \$10,232.50 to Oakdale Construction as listed on the Capital Requisition.

Mr. Miskis reported the status of the Brush Run WPCP Blower No. 2 replacement. The blower was delivered in February and has been installed. The Authority staff installed the piping. The start-up by Aerzen is scheduled for April 18, 2016.

ASSISTANT MANAGER'S REPORT: Copy on File.

Mr. Chucuddy reported the 2006 Ford was advertised for sale through the Municipality Bid. The blue book value was approximately \$13,000. There were four bids were received ranging from \$6,000 - \$10,000. The highest bid was \$10,220. Mr. Chucuddy recommended acceptance of the highest bid.

Motion: To accept the bid of \$10,220 for the 2006 Ford Utility truck.

Moved by, Mr. Grimm, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Terrence G. Byrne, and Eric S. Grimm

Mr. Chucuddy reported there was a sanitary sewer backup at 112 Phillips Drive. The backup occurred in the garage and in the unfinished laundry room. Staff investigated and indicated the upstream manhole to be surcharged. Staff removed a blockage in the main sanitary line. It was determined a root mass caused the blockage. Because the problem was in the public sewer line and the resident's building lateral the property owner was reimbursed \$190 for his cost associated with the blockage.

SPECIAL PROJECTS MANAGER'S REPORT: Copy on File

CORRESPONDENCE FOR THE BOARD'S INFORMATION: Copy on File

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2016.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$354,697.43 from the following funds:

Moved by Mr. Byrne, Seconded by Mr. Grimm

Vote: Motion carried by unanimous vote (summary: Yes = 3)

Yes: David G. Blazek, Terrence G. Byrne, and Eric S. Grimm

Fund

Disbursement

Total

Operating	Checks: 1640 through 1731	\$78,565.99
Payroll	Transfer from Operating to Payroll fund	\$65,000.00
CFS Bank Loan	Valley View Sewer Ext.	\$4,438.13
Developer Fund	Reimbursement to Operating Fund	\$561.24
CFS Capital Improvement Fund	Payment Req. 2016-4	\$77,045.86
Zion Bank – Construction Fund	Payment Req. 2016-2	\$126,886.28
CFS Bank Capital Improvement Fund	Penn Vest Payment – Ivy Lane Sewer Ext. 2003 Debt Payment	\$2,199.93

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:47 p.m.
 Moved by Mr. Byrne, Seconded by Mr. Grimm
 Vote: Motion carried by unanimous vote (summary: Yes = 3)
 Yes: David G. Blazek, Terrence G. Byrne, and Eric S. Grimm

Respectfully Submitted,
 Patricia Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Byrne	Grimm	Approve meeting minutes of March 8, 2016	Approved
2	Byrne	Grimm	Enter into a construction easement with Peters Township for the property located at the corner of Oakwood Road and West McMurray Road for the Donaldson's Crossroad WPCP Replacement Project	Approved
3	Byrne	Grimm	Accept the bid of \$10,220 for the 2006 Ford Utility truck	Approved
4	Byrne	Grimm	Approve disbursements in the amount of \$354,697.43	Approved
5	Grimm	Byrne	Adjourn the Meeting at 7:47 p.m.	Approved